

**APPROVED**  
**VIRGINIA BOARD OF MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES MARCH 23, 2023**

*Department of Health Professions  
Perimeter Center  
9960 Mayland Drive, Suite 201  
Henrico, VA*

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- CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:09 a.m.
- MEMBERS PRESENT:** L. Blanton Marchese, President, Chair  
Jennifer Rathmann, D.C.  
William Hutchens, M.D.
- STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Carolann McNicol, Adjudication Specialist
- MATTER:** **Yaw Otchere-Boateng, M.D. License No.: 0101-242839**  
**Case No.: 221733**
- PRELIMINARY MATTER:** The Chair noted that the time was 9:10 a.m. and Dr. Otchere-Boateng was noticed to appear before the Committee at 9:00 a.m. and was not present.
- Ms. McNicol advised that the Notice had been sent to Dr. Otchere-Boateng's address of record with the Board by overnight and First class mail.
- RULING:** Based on the information provided by Ms. McNicol, the Chair determined that proper notice had been provided to Dr. Otchere-Boateng, therefore, the informal conference would proceed in his absence.
- DISCUSSION:** Dr. Otchere-Boateng did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated February 8, 2023, nor was he represented at the conference by legal counsel.
- The Committee fully considered the evidence before it and received information from Ms. McNicol regarding the allegations in the Notice.

**CLOSED SESSION:** Upon a motion by Dr. Hutchens, and duly seconded by Dr. Rathmann, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Dr. Otchere-Boateng. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.


**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

**DECISION:** Upon a motion by Dr. Hutchens, and duly seconded by Dr. Rathmann, the Committee made certain findings of fact and conclusions of law and voted to issue Dr. Otchere-Boateng a reprimand.

**VOTE:** The vote was unanimous.

**ADJOURNMENT:** The Committee adjourned at 9:33 a.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Dr. Otchere-Boateng, unless a written request to the Board for a formal hearing on the allegations made against him is received from Dr. Otchere-Boateng, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
Jennifer L. Deschenes, J.D., M.S.  
Deputy Executive Director

3/23/2023  
Date